



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Washington, DC 20415

Office of the  
Inspector General

July 15, 2016

MEMORANDUM FOR BETH F. COBERT  
Acting Director

FROM: NORBERT VINT  
Acting Inspector General

A handwritten signature in black ink that reads "Norbert E. Vint".

SUBJECT: Agency Purchase Card Violations Report for October 1, 2015 through  
March 31, 2016

Public Law 112-194, dated October 5, 2012, requires that each head of an executive agency with more than \$10 million in purchase card spending, and each Inspector General of such an executive agency, submit to the Director of the Office of Management and Budget (OMB) a joint report on violations and other certain actions as defined in the statute, by employees of such agency. The report should be prepared semi-annually for submission to OMB 120 days after the end of the reporting periods (i.e., April 1 to September 30 and October 1 to March 31). A copy of this report is attached for your reference for the period October 1, 2015 through March 31, 2016.

The Office of Personnel Management's (OPM) Office of Procurement Operations conducted purchase card reviews and prepared the attached Semi-Annual Report on Purchase Charge Card(s). We obtained documentation supporting their reviews and compared the attached violation report to the documentation provided. Our review of the documentation did not identify any discrepancies. Furthermore, no additional information inconsistent with what was stated in the violation report came to our attention.

Additionally, no cases were referred to our Office of Investigations due to the misuse of Government purchase cards for the period October 1, 2015 through March 31, 2016.

If you have any questions, please contact me at (202) 606-1200, or you may have a member of your staff contact Michael R. Esser, Assistant Inspector General for Audits, at [REDACTED].

Attachments

cc: [REDACTED]  
Director, Contracting

[REDACTED]  
Acting Travel Operating Chief, Office of the Chief Financial Officer



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
Washington, DC 20415

Office of  
Procurement Operations

June 9, 2016

MEMORANDUM FOR NORBERT VINT  
ACTING INSPECTOR GENERAL  
OFFICE OF PERSONNEL MANGEMENT

FROM:

[REDACTED]  
DIRECTOR, CONTRACT [REDACTED]

SUBJECT: AGENCY PURCHASE CARD VIOLATIONS REPORT FOR  
OCTOBER 1, 2015 THROUGH MARCH 31, 2016

Public Law 112-194, dated October 5, 2012, requires that each head of an executive agency with more than \$10 million in purchase card spending, and each Inspector General of such an executive agency, submit to the Director of the Office of Management and Budget (OMB) a joint report on violations and other certain actions as defined in the statute, by employees of such agency. The "Joint Purchase and Integrated Card Violation Report" is to be prepared semi-annually by the agency head and the Inspector General for submission to OMB 120 days after the end of the reporting periods. The semi-annual reporting periods are April 1 through September 30 and October 1 through March 31.

A copy of this semi-annual report is attached for your reference for the period of October 1, 2015 through March 31, 2016. Based on self-reporting and purchase card reviews conducted on transactions made during this period, zero (0) instances of misuse were identified for OPM purchase cardholders. To meet the OMB reporting requirement referenced above, a copy of the report along with this memorandum will be included in the OPM Credit Card Management Plan package being assembled for submission to OMB after your review and approval by the Chief Financial Office (CFO) via OMB MAX. Please contact [REDACTED] at [REDACTED] or [REDACTED]@opm.gov if additional information is needed in response to this submittal.

Attachment – Semi-Annual Report on Purchase Charge Card

**SEMI-ANNUAL REPORT ON PURCHASE CHARGE CARD**  
**Component: Office of Personnel Management**

<b>PURCHASE CARD VIOLATION DATA</b>		
<b>I. Summary description of confirmed violations involving misuse of a purchase card or integrated card.</b>	<b>1 APR – 30 SEPT</b>	<b>1 OCT – 31 MAR</b>
	<b>FY 2015</b>	<b>FY 2016</b>
a. Abuse	0	0
b. Fraud	0	0
c. Other loss, waste, or misuse	0	0
<b>11. Summary description of all adverse personnel actions, punishment, or other actions taken in response to each reportable violation involving misuse of a purchase or integrated card.</b>	<b>1 APR – 30 SEPT</b>	<b>1 OCT – 31 MAR</b>
	<b>FY 2015</b>	<b>FY 2016</b>
a. Documentation of Counseling	0	0
b. Demotion	0	0
c. Reprimand	0	0
d. Suspension	0	0
e. Removal	0	0
f. Other (Verbal counseling provide by Director of Contracting, Juan Arratia)	0	0
<b>III. Status of all pending violations.</b>	<b>1 APR – 30 SEPT</b>	<b>1 OCT – 31 MAR</b>
	<b>FY 2015</b>	<b>FY 2016</b>
a. Number of violations pending investigation	0	0
b. Number of violations pending hearing	0	0
c. Number of violations pending final agency action	0	0
d. Number of violations pending decision on appeal	0	0

Terms used are defined in the Government Auditing Standards see:  
<http://www.gao.gov/yellowbook>