# **OPM** | USA Hire

### **OPM Merit Hiring Learning Series**

# **USA Hire Interview & Custom Assessments**

### **September 2025**

Created by the Office of Personnel Management, USA Hire Program Office

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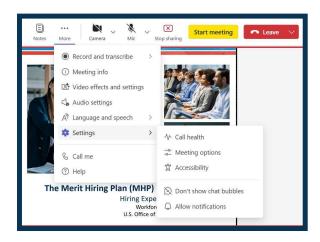
# **Enabling Live Captions (Closed Captioning)**

A recording of this session with ASL interpreters will be posted at <a href="https://www.opm.gov/policy-data-oversight/hiring-information/merit-hiring-plan-resources/#url=Training-Learning-Series">https://www.opm.gov/policy-data-oversight/hiring-information/merit-hiring-plan-resources/#url=Training-Learning-Series</a>.

**During a meeting:** Go to your meeting controls (at the top of the screen) and:

- 1. Select "More"
- 2. Choose "Language and speech" to select "Show live captions"
- 3. Choose "**Settings**" and select "**Accessibility**" to toggle on the options

To stop using live captions, select "Hide live captions" under "Language and speech"





# **Meeting Tips**

- A copy of this slide presentation is posted on <u>OPM's Merit</u> <u>Hiring Plan Resources</u> page.
- Ask questions in the Q&A, but please wait until a topic is covered so you're not posting a question that's already been answered.
- We'll respond to as many questions as we can; however, we cannot answer agency-specific or individual-specific questions.
- A recording of this webinar may be found on <u>OPM's Merit</u> <u>Hiring Plan Resources</u> page.

- Assessments and the Chance to Compete Act/Merit Hiring Plan
- Custom Assessment Capabilities
- Veterans Crisis Line (Custom Assessment Highlight)
- USA Hire Interview

# USA Hire and the Chance to Compete Act, EO 14170 assessment requirements



"An examining agency shall preference the use of a technical assessment, to the maximum extent practicable, to assess the job-related skills, abilities, knowledge, and competencies of an applicant for a position in the competitive service."

### **USA Hire:**

- Measures job-related competencies
- Is based on government-wide job analysis
- Does not rely on an applicant's selfevaluation.
- Uses professionally developed, reliable, and valid government-wide assessments that can be used off-the-shelf.
- Offers assessments for:
  - a) Occupational specific non-supervisory positions
  - b) Supervisory and Management positions
  - c) Executive positions
  - d) Writing ability
  - e) Program/project management
  - f) Custom assessments tailored for unique agency needs

### **Technical Assessment Definition**

Technical Assessment definition (Section 2.a.9): A position-specific tool that is relevant to the position for which the tool is developed that –

- A. Allows for the demonstration of job-related skills, abilities, knowledge, and competencies;
- B. Is based upon a job analysis; and
- C. Does not solely include or principally rely upon a self assessment from an automated examination.

USA Hire assessments meet the Chance to Compete Act's definition of technical assessment.

# Four Key Elements of the Merit Hiring Plan

- Reforming the Federal recruitment process to ensure that only the most talented, capable and patriotic Americans are hired to the Federal service.
- 2. Implementing skills-based hiring, eliminating unnecessary degree requirements, and requiring the use of rigorous, job-related assessments to ensure candidates are selected based on their merit and competence, not their skin color or academic pedigree
- 3. Streamlining and improving the job application process
- 4. Reducing time-to-hire to under 80 days by emphasizing the use of talent pools and shared certificates and streamlining the background check process.





### **Standard**

- 135 Job Series
- Non-Supervisory
- General competencies
- Off-the-shelf
- Specific to series/grade



### **Premium**

- Leadership
  - Federal Supervisor Assessment
  - Supervisory Situational Judgment Test
  - o Executive Assessment
- Critical Skills
  - Writing
  - Program/ProjectManagement
- 1801/1802 Job Series



### **Custom**

- Agency-specific
- Mission critical
- New content



### USA Hire Interview

- Conduct virtual structured interviews
- Raters' notes, rating, and consensus recorded on the platform
- Applicant selfscheduling available

### **Agency Resource Center:**

https://resourcecenter-usahire.opm.gov/hc/en-us

# Today's sessions will not cover specific pricing for any assessments. Below are some general pricing guidelines.

- Custom Assessments Varies based on assessment requirements for development and delivery
- **USA Hire Interview** Varies based on assessment requirements for development and delivery











### **USA Hire Custom Assessments**

Custom Assessment Capabilities – Michael Blair

Veterans Crisis Line (Custom Assessment Highlight) – Andrew DeCesare



### **Custom Assessments can include:**



Plus, OPM I/O Psychologists can offer expert guidance to tailor assessments to meet your needs.

# **Common CAE Custom Assessments**

Behavioral Index Assessment

Job Compatibility Assessment

Job Knowledge Test

Logic Based Reasoning Assessment

Situational Judgment Test

Structured Interview Assessment

Structured Portfolio Assessment

Work Sample Assessment

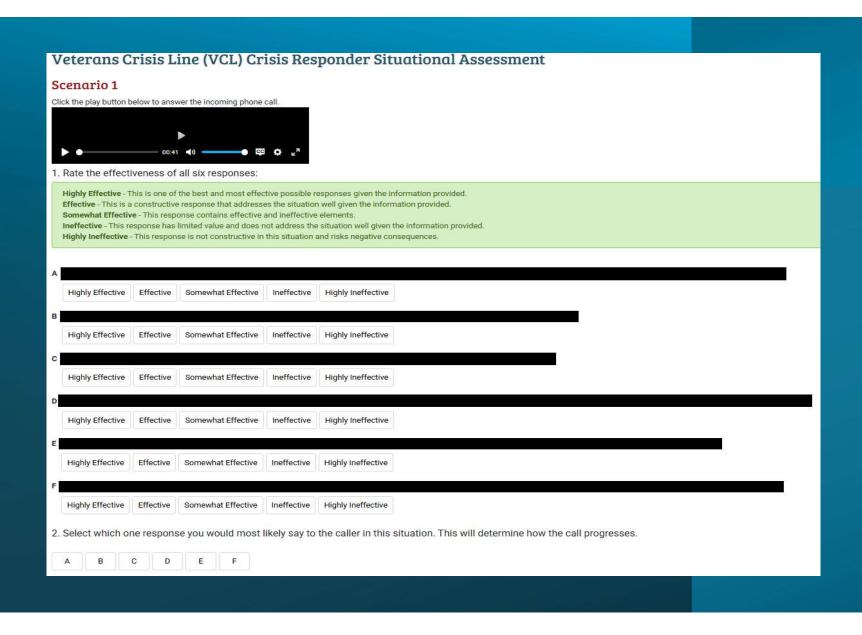
# **Example Agencies with CAE Custom Assessment Projects**

CFPB-OSE	DOI-BOR	RRB
DHS-TSA	DOJ-ATF	SBA-ODA
DOD-DHRA (DCPAS)	DOJ-USMS	SSA-OIG
DOD-NAVY	HHS-CDC	Treasury-USMP
DOE-BPA	NCUA	VA-VCL

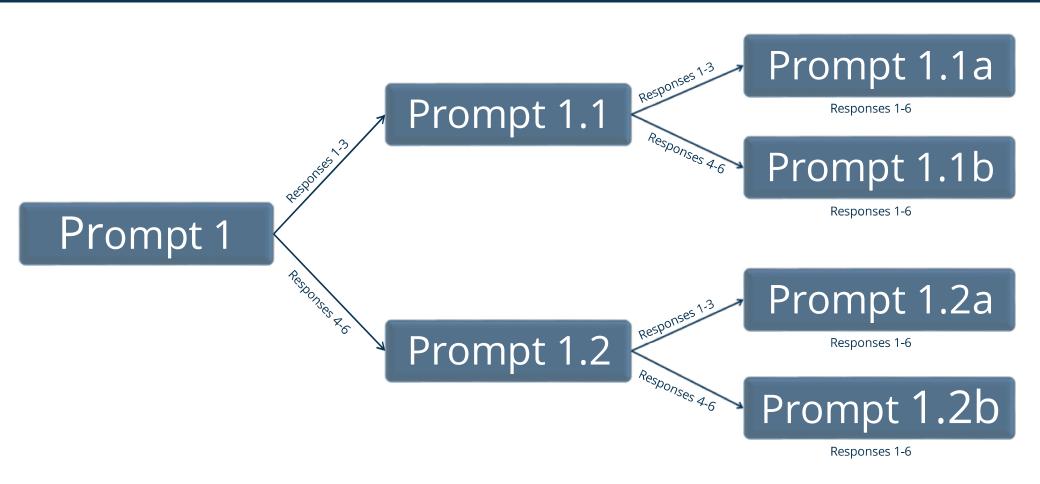


# **VCL Hiring Assessment**

- The Veterans Crisis Line (VCL) is a suicide/crisis hotline focused on assisting U.S.
   Veterans
  - OPM developed VCL's Crisis Responder Situational Assessment, which simulates calls similar to ones
     VCL Crisis Responders receive
  - Audio files are used to represent "callers," who are either Veterans or third parties (e.g., friends, family) contacting VCL for help
  - It is a branching assessment, which allows the "calls" to progress based on how applicants respond
- The Crisis Responder Situational Assessment measures:
  - Conflict Management
  - Customer Service
  - Decision Making
  - Interpersonal Skills



# **VCL Hiring Assessment**













## **USA Hire Interview**

Katie Keegan and Mikaela Young

# **USA Hire Interview Functionality**

USA Hire Interview provides agencies with the ability to conduct fully virtual interviews with applicants via their mobile device or computer.

#### **Records Management**

Customers can store and maintain interview records and documentation on the platform.



The platform automatically identifies questions that require consensus and consensus discussions can be held on the platform.





Flexibility to rate interviews on a Likert scale or as pass/fail. Rater notes are captured by question and stored on the platform.



#### **Delivery**

The USA Hire Interview platform delivers recorded on-demand interviews and live interviews.

#### Scheduling

Interviews can be scheduled manually or through self-scheduling which allows applicants to select interview timeslots on a first-come, first-serve basis.

#### **Content Management**

Customers can build and manage their competencies, benchmarks, and interview questions.



<b>Integration with</b>	
<b>OPM Systems</b>	

USA Hire Interview is built native to the USA Hire Assessment platform. Precertificate interview ratings will flow into USA Staffing and can be combined with other assessment scores.

### Single Sign-On

Applicants will authenticate to the USA Staffing and USA Hire platforms using their USAJOBS/Login.gov accounts.

### Reasonable Accommodation Support

OPM will manage the Reasonable Accommodation claims and adjudication process for pre-certificate interviews.

# Privacy & Security

All privacy and security documentation and system monitoring will be managed by OPM.

## **Questions?**

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Email us at: <u>USAHire@opm.gov</u> or visit <u>https://www.opm.gov/usahire</u>











# **Thank You**

Please take a moment to complete a short survey to provide your feedback on today's session:

https://surveys.opm.gov/se/5B5534D47CE836B3



**The Merit Hiring Learning Series** 

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