



***Retirement and Insurance Service
Payroll Office Letter***

Number: P-00-29

Date: November 3, 2000

***SUBJECT: FEHB WITHHOLDINGS AND CONTRIBUTIONS FOR 2001 AND
OTHER OPEN SEASON INFORMATION***

2001 WITHHOLDINGS AND CONTRIBUTIONS

The FEHB withholding and contribution rate information transmitted with this letter are the official rates for 2001 and are effective for pay periods beginning after December 31, 2000.

For 2001, we are again providing FEHB rate information to you in three media:

- Hard-copy, attached to this letter as EXHIBIT A.
- ASCII and DBF file formats on diskette.
- ASCII and DBF file formats via email.

If you would like to receive the rate information via email or on diskette, please submit your request at finance@opm.gov.

ADDRESSES FOR HEALTH PLANS

Exhibit B contains the most current addresses we have for the plans that will participate in the program during Year 2001. These are the official addresses you should use for enrollment documents and enrollment reconciliation-related information.

TIMELY PROCESSING OF ENROLLMENT DOCUMENTS

Many carriers participating in the FEHB Program still express difficulty in reconciling their enrollment records with employing agencies payroll offices. To help address this problem, copies of the Health Benefits Registration Form (SF2809) must not be accumulated for more than one week during Open Season before forwarding it to the plans. Please also ensure that the "losing" plans receive their copies of the SF2809 in a timely manner. Your accurate and timely processing of enrollment information during the Open Season will help decrease the number of enrollment discrepancies encountered.

***Civil Service
Retirement
System***

***Federal Employees
Group Life
Insurance***

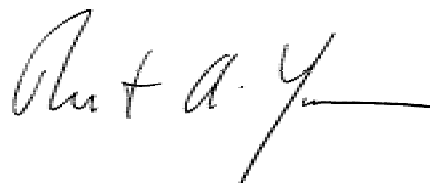
***Federal Employees
Health Benefits
Program***

***Federal Employees
Retirement
System***

The accurate and timely processing of enrollment documents has become even more important as a consequence of a recent regulation. This regulation provides FEHB plans the authority to terminate the enrollment of individuals for whom the plan cannot reconcile enrollment with the employing agency. Please refer to Payroll Office Letter P-99-06 for additional guidance on the disenrollment rules.

INQUIRIES

If you have any questions about the matters discussed in this letter, we would prefer that you email them to us at finance@opm.gov, so that we may retain a record of them. You may also call us on (202) 606-0606.



Robert A. Yuran, Chief
Financial Policy Staff
Retirement and Insurance Service

Attachments

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